

Online Course Development Process

As we move into the development cycle for 08-09 we have an opportunity to grow the development process for online courses at Luther Seminary. In addition to developing individual courses for the upcoming year, we are building a process for developing courses which will help us meet the growing demands for online courses and also help us create a high quality, unified learning experience throughout all of our online courses. To reach this end, a multi-phase approach is being generated for the development and support of online courses.

1. DEVELOPMENT

In this phase, the instructional design staff works with faculty to articulate the desired learning outcomes and to design assessments and learning activities appropriate to an online course environment that will help students meet the learning goals.

2. DEPLOYMENT

During the deployment phase, the instructional design staff works with the faculty to create and publish the necessary web sites, content, and learning materials for the course. To allow for last minute changes and updates, and ensuring that courses are ready for students, the deployment deadlines are:

- August 1 for fall courses
- December 1 for spring courses
- May 1 for summer courses

3. ACTIVE

The active phase is the time when the course is being conducted. During this time, the instructional design staff will work with faculty to address any changes, additions, or problems that occur in a course during the term it is being held.

4. ASSESSMENT

Once the course is completed the instructional design staff will partner with students, faculty, administration and staff to assess if the learning outcomes were realized. Did the desired learning occur, and if not why, and how we might the course be improved in future offerings?

5. ARCHIVE

Following the completion of the course the instructional design staff will partner with faculty and staff to archive the course syllabus, materials, content, learning objects, etc. for potential future use. A determination will need to be made about which aspects of the course web sites need to be archived and which aspects of the course need to remain posted and available.